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Richmond Park School,
Carmarthen



PLEASE DO NOT IGNORE THIS LETTER – REMOTE LEARNING PLAN

5th January 2021

Dear Parents/Carers,

This letter is to guide you through our remote learning plan for FPh and KS2 pupils during this new lockdown period.

A daily timetable for each class in the school will be shared with parents via ClassDojo by tomorrow afternoon. We ask you to make your children aware of this timetable and to ensure that they access their lessons/activities at those times on each day (please note that these timetables are subject to change). Teachers will message parents directly through ClassDojo by 6pm each day to let you know the plan for the following day. Some lessons will be live via Microsoft Teams, whereas others may be pre-recorded videos and resources uploaded to our online tools (teachers will advise you where to access these).

In Years 3-6, children will be able to use the 'Stream' function in Google Classroom to message their teachers every day between 9am and 2.30pm if they require any support with their work.

We have a range of 'how to' videos available on our 'Remote Learning' website page if parents or children need a reminder of how to access/use any of our digital tools. You will also find a range of recorded webinars on our 'Parents-PEAS – webinars' website page to support you with using these tools.

As teachers will also be working in our Hub, there will be one day each week where they will be unavailable for live lessons. Teachers will inform you about these days via Dojo, but your children will still be able to access resources and their home learning menus on those days.

ALL children will be expected to follow their class timetables, access their live lessons, engage with our uploaded resources/activities and submit their work. We will be taking a register of children who attend the live lessons, as well as keep a register of all work completed/submitted. Parents should message class teachers on ClassDojo if their children aren't able to attend/engage with lessons for any reason.

IMPORTANT: If your child does not have access to a computer/laptop and/or the internet, we kindly ask parents to make the school aware immediately of any barriers to accessing remote learning and we will support you wherever possible with this. If you haven't registered for ClassDojo yet, please contact us immediately and we will be happy to provide you with your personalised access details with your log-in details.

We appreciate that this is another difficult time for parents and children, but we are here to support you and to ensure continuity and quality for your children's education. Thank you for your continued support and please feel free to contact us if you'd like any further information or support!

Kind regards,

Mr D Cooper & Mrs K Peters