

Richmond Park Community Primary School

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Richmond Park School,
Carmarthen



4th January 2020

Dear Parents,

The Assessment and Observation Unit will not be opening for pupils until at least the 11th January and possibly the 18th January 2021. This is due to staffing issues:

Mrs Smith is still off sick due to a knee injury and two of my TAs contracted Covid-19 during the holiday and are still recovering. This means I am 3 members of staff down.

I have failed to gain supply agency staffing that are familiar with working in the Unit and I am not comfortable with opening with unfamiliar staff who are not used to working in a highly specialised setting.

I have notified the authority and the ALN department and asked their advice as there may be staff at an authority level who can run the Unit on a temporary basis. As soon as I know I will let you know.

Please accept my apologies for the inconvenience but the safety of your children is of paramount importance to me.

Thank you.

Helen Luff ~ Headteacher

