



@RichmondParkCPS  
@YsgolRichmond

**Headteacher / Pennaeth: Mrs Helen Luff**

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**Richmond Park School,  
Carmarthen**



8<sup>th</sup> June 2020

Dear Parents / Carers,

As promised (albeit very late) I am updating you with progress I have regarding re-opening school on 29<sup>th</sup> June 2020. I have spoken to the Authority, my Leadership Team and all staff and we are the midst of planning our next steps.

I now have information from you with regards to whether you intend sending your child back to school or not on the 29<sup>th</sup> June. I fully appreciate parents stating they do not as yet have sufficient information to make a decision but until we knew what number of pupils we were likely to expect, we could not move on to the next stage of planning. I also have a clearer understanding of what staff will be available. We now have numbers and both Mr Cooper and Mrs Peters have been timetabling all day trying to ensure a balance of provision for pupils.

All schools in Wales will re-open on June 29, with: *"a four-week term ending on July 27 would give pupils, staff and parents time to prepare for a "new normal" when the next academic year begins in September."* *"A phased approach' would see staggered starts, lessons, and breaks for different year groups, with a third of pupils at most in school at any time."*

What I can now share with you in our very initial steps is the following. I will update you again as I know more and have plans agreed by the authority:

- We will not be offering any child a full week's face to face education with their teacher.
- We will be offering pupils some face to face time with their teacher in a 'bubble' with pupils from their class.
- These bubbles will be 10 pupils or less in size.
- The bubble will remain in the one classroom with a teacher (and one other adult where possible).
- Each bubble will be taught in a classroom (hopefully their own) with tables spaced out at 2m distances with 1 child per table
- Each child will have their own zip wallet of resources which will be named and not shared with anyone else.
- Children will not need to bring in their own resources and will not be able to bring bags into school.
- The kitchen will be shut so if your child is in school for lunch (many will not be) then a packed lunch will need to be provided.
- Outdoor hand washing stations are to be provided for zoned areas of the school. I escorted an LA Inspector today to review the playgrounds and facilities.
- The school water system is being flushed with chlorine to ensure our water is safe and free of legionella. This is common practice after summer holidays where the water outlets have not been used.

Our next steps are to await further information before I can share with you our offer of provision and also share with you our risk assessments for various parts of the school day. Please bear with me, I appreciate that the information is limited, but I will share information on a regular basis as and when it becomes available and appropriate to do so.

Kind regards,

Helen Luff ~ Headteacher

