

Richmond Park Community Primary School
Priory Street
Carmarthen
Carmarthenshire
SA31 1NB



Ysgol Gynradd Gymunedol Parc Waundew
Heol y Prior
Caerfyrddin
Sir Gâr
SA31 1NB



= Richmond Park
School, Carmarthen

Headteacher / Pennaeth: Miss Helen Davies
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20th February 2019

Dear Parents/Carers,

I am writing to make you aware of a new tool we're using to promote parent voice in the school. It's a digital comment box for parents/carers, where the comments will come through directly to me, before I share them with our parent governors at the end of term. This can be accessed by going to <http://richmondpark.amdro.org.uk/home/information/peas/parent-voice/> - I have also text all parents a link to this for your convenience. If you'd prefer, please feel free to send a paper copy for my attention.

Please use this form to share your ideas, concerns or positive messages about the school with myself and the governing body. Parent voice is important and we want to hear your ideas about ways we can further develop the school and provide the best learning experiences for your children. Maybe you've seen or heard an idea elsewhere and would like to make us aware of it – this tool should provide you with the ideal platform to share it and allow us to work together to further support your children.

Any comments will be shared between the Headteacher and the parent governors at the end of each term. We will share these comments (where possible) with parents to show how we've addressed any issues, or to promote your appreciation of what we do as a school, but we will never mention any names of parents or children when doing so.

Despite the option of having anonymity in the parent voice form, it may sometimes be required for you to include yours and/or your child's name in order for us to directly address any concerns. *For immediate and urgent concerns, please inform the class teacher or Headteacher as soon as possible instead of using this tool.*

As mentioned, please also feel free to use this form to share your acknowledgement and appreciation towards our members of staff for the outstanding work they do every day to support your children.

Thank you for your continued support and please feel free to contact us if you'd like any further information! We hope you find this tool useful to further strengthen our partnership.

Kind regards,

Mr D Cooper
(Acting Headteacher)

