

Eich cyf / Your ref:

Gofynner am / Please ask for:

School Admissions

Fy nghyf / My ref:

F Llinell Uniongyrchol / Direct Line:

01267 246449

Dyddiad / Date: October 2018

E-bost Uniongyrchol / Direct E-mail:

Admissions@
Carmarthenshire.gov.
uk

Dear Parent/Guardian;

MOVING FROM PRIMARY TO SECONDARY SCHOOL – SEPTEMBER 2019

This letter explains what you need to do to choose and apply for a secondary school place. Admission to a secondary school is not an automatic process and an application must be made by **21st December, 2018**.

The information you need is available through
www.carmarthenshire.gov.wales/schooladmissions

This checklist may assist you:

- 1. Information for Parents booklet**
Gives you all the information you need to know before applying for a place
- 2. Research your secondary school**
Find your catchment area school/s online, visit the school website for a prospectus
- 3. Check transport eligibility** www.carmarthenshire.gov.uk/schooltransport
Read the transport policy and make an application
- 4. To apply for a school place outside of Carmarthenshire contact the Council in that area**
- 5. Apply online by 21st December 2018**
Late applications will only be dealt with after all applications received on-time have been processed
- 6. If you have applied already there is no need to reapply.**

A decision email will be sent to the parent/guardian on the **National Offer Day which is 1st March, 2019**. No information will be given before this date.

Any parent/guardian who does not submit an online application by 21st December 2018, will reduce the chance of obtaining a place for your child in the school of choice.

Yours faithfully
Sue John

School Organisation and Admissions Manager